



RECORD OF REGULAR PROCEEDINGS
January 25, 2021
6:30 PM Via Videoconference

Mayor Carney called the meeting to order at 6:41 PM via Zoom followed by the Pledge of Allegiance.

Members present were Lauren Giaimo, Sherry Heineman, Shannon Pine, Frank Reed, John Rucker, and Michael Terry.

Village Staff present were Village Administrator Nathan Cahall, Fiscal Officer Renee Sonnett, Police Chief McKee, Solicitor Paul-Michael La Fayette, Zoning Official Taylor Brill, and Management Analyst Haley Lupton.

Also present: Kayleen Petrovia, Zach Ward

Ms. Pine motioned, seconded by Ms. Heineman to approve the January 5, 2021 Worksession Council minutes as presented. Six yeas votes.

Ms. Pine motioned, seconded by Ms. Giaimo to approve the January 11, 2021 Council minutes as presented. Six yeas votes.

Visitors: none

Reports:

Mayor Carney

- A parking lot improvement meeting was held last Thursday with business owners. It was a successful meeting and discussion was had about contacting other affected property owners.
 - One outcome of the meeting was changing the alley behind Buckeye Brass back to two-way traffic.
- UPCO Meeting – The Village Farmers Market is looking for a new manager and for people to get involved.

Fiscal Officer

- W2s were emailed out last Friday. If you have an access issue, please call and staff can get you help.

Police Chief

- Nothing to report.

Village Administrator, Nathan Cahall

- A mailing was sent to Gay Street residents who will be affected by road closure during road construction. The contractor is set to mobilize the second week of February. Sanitary sewer lines will be installed first.
- The Madison County Engineer has confirmed that the OPWC portion of the Noteman Road project is not available. It was a competitive round of funding and unfortunately, we did not qualify. The Village should be able to reapply later this year.
- Staff is working on the Public Works opening. The position for Crew Leader may be posted soon.
- PressWorks has the final signoff on the Charter mailing. It is on track to be mailed in the next week or so.
- Lease of the old Police Department site is still in progress. The Village was contacted by another business who is interested in using the space. Council input would be appreciated on the direction that staff should move. There is only space for one tenant. Verbal discussions have taken place with one tenant, and a draft lease was sent to them. Staff hasn't heard back but is expected to. Council would prefer to stay with the first tenant in good faith, if they are a local company. Ms. Pine inquired if any of the other Village

buildings would work for potential tenants. The Zoning office may be available eventually so that space could be considered in the offer of a lease. Administration will move forward with discussions and keep Council updated.

- Staff is working on a summary of a request made to the Village by a developer. The developer is requesting a waiver of Impact Fees. The request is allowed under our Ordinance if the developer is constructing a system wide Village improvement. Council will be updated soon on the background of the Impact Fee system, as well as a new potential process to potentially waive the fees, and the checklist of items that would need to be seen before a decision is made. Mr. Cahall would like this to be a February Worksession agenda item.

Capital Improvements

- Ms. Giaimo met in a Joint Committee with the Personnel and Finance team on January 13. CIP did not have agenda items. CIP will meet jointly with Personnel & Finance moving forward. Mr. Reed had good ideas about discussing what the Rules Committee might look like, describing the goals, meetings times, etc. Once those are finalized the Rules committee will move forward.

BZA

- No meeting this month.

Planning & Zoning

- No January meeting was held but the Public Meeting for the Run at Hofbauer Preserve will be held February 22.
- Next meeting is February 17 – the commission will be reviewing two new developments including potentially Madison Meadows.
- One commission spot will be open in March.
- Planning & Zoning Commission meetings minutes are now posted on the Village website.

Parks and Rec

- A meeting was held on January 12. The 2021 event calendar was discussed. Events will be held this year pending any changes.
- Five applications were received for three open committee spots. Those will be presented tonight.

Personnel & Finance

- A meeting was held on January 13. The Police step increases were discussed and hopefully those will be finalized by the February meeting.
- The next meeting will be held on February 3.
- Per Mr. Cahall, there may be a few minor appropriations to the budget, including the Ohio EPA Report on the resiliency report will need to be moved from Sewer to Water. The Special Election costs will also need to be adjusted. These appropriations can be expected in March or April.
- Mr. Reed thanked Ms. Sonnett for her assistance in the budget discussions and the financial reporting she has been doing.
- Mr. Reed had a question about the urgency of Ordinance 03-2021, which is scheduled for a first reading tonight and whether it needs an Executive Session or not.
- Hazardous Waste Day was discussed. There is currently no need for legislative action, but budget items may want to be added. The cost will be between \$5,000-\$10,000, with an estimated cost of \$5,000. Council agrees that it is a good idea and could potentially be an annual event.

Ms. Pine motioned to approve moving forward with the Hazardous Waste Date, Ms. Giaimo seconded the motion. Six yea votes.

Fire

- Next meeting will be held February 4 at 6:30pm at the Fire Station.

Charter Commission

- Has not met yet but will be having a meeting after the next Council Worksession.

President Pro Tem Rucker

- Nothing to report.
- If there are agenda items for the February Worksession, please have them in by February 9.

Solicitor

- Nothing to report.

Design Review Board

- The next meeting is January 27. Discussion items include the church on Chillicothe Street and a new application for 114 West Main Street.

Old Business:

2nd Reading Ordinance 01-2021, An Ordinance Rezoning 48.85 +/- Acres Located Along North Chillicothe Street (Parcels #1800180370000, #180018030090, and #1800011680000 as identified by the Union County Auditor's Office) From Village of Plain City Community Business District ("B2") to Planned Residential Development District ("PRD") and Approving a Preliminary Development Plan for the Run at Hofbauer Preserve Residential Development

2nd Reading Ordinance 02-2021, An Ordinance Authorizing the Donation of Abandoned Recreational Vehicle (Request for Waiver of Third Reading)

Motion: Approving the Waiver of Third Reading for Ordinance 02-2021. Mr. Rucker motioned, seconded by Ms. Pine. Six yea votes.

Motion: Approving Ordinance 02-2021 for passage. Ms. Pine motioned, seconded by Mr. Reed. Six yea votes.

2nd Reading Resolution 01-2021, A Resolution Authorizing the Village Administrator to Dispose of Village Property No Longer Needed for Public Use

New Business:

1st Reading Ordinance 03-2021, An Ordinance Authorizing the Village Administrator to Advertise and Accept Bids for the Villa Drive Water Main Replacement Project (Request for Waiver of Three Readings)

Motion: Approving the Waiver of Three Readings for Ordinance 03-2021. Mr. Reed motioned, seconded by Ms. Pine. Six yea votes.

Motion: Approving Ordinance 03-2021 for passage. Ms. Pine motioned, seconded by Mr. Reed. Six yea votes.

Appointments:

Parks and Recreation Committee:

Kathryn Harriman – Motion to approve by Mr. Rucker, seconded by Ms. Pine. Six yea votes.

Katie Khoury– Motion to approve by Ms. Pine, seconded by Ms. Giaimo. Six yea votes.

Polly Seum – Motion to approve by Ms. Pine, seconded by Mr. Rucker. Six yea votes.

Board of Zoning Appeals:

Diana McCoy – Motion to approve by Ms. Pine, seconded by Ms. Giaimo. Six yea votes.

Design Review Board:

Chris Iman – Motion to approve by Ms. Pine, seconded by Mr. Rucker. Six yea votes.

A request was made to send applications to Council members when appointments are on the agenda. Mr. Reed also noted the need for committee members to make sure their decisions are in line with ordinances passed by Council.

1st Reading Resolution 02-2021, A Resolution Approving the Madison County Multi-Jurisdictional Hazard Mitigation 5-Year Plan Update

1st Reading Resolution 03-2021: A Resolution Adopting a Temporary Amendment to the Village of Plain City Employee Policies and Procedures Handbook Related to COVID-19-Related Absences

Discussion was had about the number of employees who used this policy in 2020 and how many have used it this year. It was reported that employees have been very responsible with COVID policies thus far.

Motion: Approving the Waiver of Three Readings for Resolution 03-2021. Mr. Rucker motioned, seconded by Ms. Pine. Six yea votes.

Motion: Approving Resolution 03-2021 for passage. Mr. Rucker motioned, seconded by Ms. Pine. Six yea votes.

Discussion Items:

Charter Transition Planning - More discussion regarding the Charter Transition will be held at the Charter Commission Meeting and then the Council February Worksession. Mr. Terry asked if the Charter team was taking the lead on the Educational Meeting. There was not a Charter meeting in January so that discussion item is still pending. Mr. Terry would recommend that the chairperson of the Charter Commission be included in future Charter discussions.

2021 Council Goals - Goals will be assigned to Committees during February 10th Worksession. Ms. Pine asked if the 2021 Goals could be a breakout Saturday meeting to focus on the goals. Meeting in person is still hard right now, so maybe it could be by Zoom. Saturdays are difficult for members, so the meeting could potentially be held in the evening one night if there are unfinished items from the February Worksession. A meeting should be scheduled now and removed later if necessary. The tentative date is set for February 18 at 5:30pm.

Executive Sessions:

Ms. Pine motioned to enter Executive Session, Mr. Reed seconded. Six yea votes at 7:52pm

Executive Session – Pursuant to Ohio Revised Code Section 121.22 G 3 – Conference with an attorney for the public body concerning disputes involving the public body that are subject to pending or imminent court action.

Mr. Reed motioned to exit Executive Session, Ms. Pine seconded. Six yea votes at 8:13pm.

Ms. Reed motioned to enter Executive Session, Ms. Pine seconded. Six yea votes at 8:15pm.

Executive Session – Pursuant to Ohio Revised Code Section 121.22 G 1 - To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing.

Mr. Reed motioned to exit Executive Session, Ms. Pine seconded. Six yea votes at 9:03pm.

Motion to adjourn made by Mr. Rucker, seconded by Ms. Giaimo. All in favor.

Adjourned at 9:03pm.

Minutes submitted by Haley Lupton, Management Analyst