



Forging a stronger, more inviting, and more vibrant Plain City
Uptown Plain City Organization
2022 BIG FIG

PROGRAM DESCRIPTION

The Uptown Plain City Organization (UPCO), after 18 years of service, will be disbanding at the end of 2022. UPCO wants to continue its efforts by providing grant funds to any Village of Plain City for-profit businesses in operation with regular hours open to the public, and/or registered nonprofit organizations. Grants will be made in accordance with the criteria and scoring system established by UPCO. Funds will be awarded at Rock the Clock on July 30, 2022.

OBJECTIVE:

The objective of the UPCO Business Improvement Grant / Façade Improvement Grant (BIG FIG) Program is to help our local businesses with financial challenges or to make improvements to their businesses.

PROCEDURE:

- _____1. Thoroughly review all information, including the BIG FIG Guidelines and the Terms and Conditions.
- _____2. Submit photograph(s), estimates, architectural plans, or other financial details if that helps to demonstrate the business' financial need or intended improvement.
- _____3. Complete the application form.
- _____4. Include in your application all applicable consent and release forms where appropriate.
- _____5. Submit all of the above by July 16, 2022 to:

Via U.S. Mail: BIG FIG Uptown Plain City Organization; P.O. Box 297; Plain City, OH 43064

Via e-mail: with subject line "BIG FIG (name of business)", send to steelerspines@gmail.com.

Or drop off at the UPCO office (put in slot) located behind the former Village Chambers building at 213 S Chillicothe Street (former zoning office). NOTE: The BIG FIG Committee may request additional information from an applicant to further define or clarify his/her application details.

TERMS AND CONDITIONS:

1. You must obtain applicable permits/approvals from the Village of Plain City Zoning Inspector, West Jefferson Building Department, and/or Madison County Health Department should this be a part of your proposal.
2. Any un-awarded funds may be distributed in a future grant opportunity in 2022.



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CRITERIA:

1. Eligible applicant - any for-profit business or registered nonprofit organization physically located in the Village of Plain City boundaries is eligible to apply.
2. Explain what your business does and how it is an asset to the Village of Plain City.
3. Explain how the grant funds will help you overcome any challenges you may have, and give detailed specifics about how you plan to use the money.

DISCLAIMER:

UPCO and its affiliates (including the Design Review Committee) disclaim any responsibility for ensuring that improvements undertaken through its Business Improvement Grant Façade Improvement Grant (BIG FIG) Program comply with the requirements of ADA. Owners should seek their own legal, architectural, or engineering advice concerning ADA compliance. Awarding of a grant in no way constitutes approval of ADA or any other (including state or local) requirements. Furthermore, we do not accept any responsibility for any errors in improvements or omissions concerning construction, engineering, or architectural matters or the like.

SCORING SYSTEM:

Retail/Restaurant/Service (Salon, Spa, Barber Shop, etc.) Use: +10 points

Office/Medical Office Use or registered nonprofit organizations: +5 points

Demonstrated Financial Need: +5-15 points

Years in operation:

Five or more years + 5 points

Four years + 4 points

Three years + 3 points

Two years + 2 points

One year + 1 point

QUESTIONS: Contact Shannon Pine, Design Committee Chair, steelerspines@gmail.com.

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2020 BIG FIG GRANT

BUSINESS OWNER RELEASE FORM (For Owner/Applicants)

UPCO BIG FIG Program Applicant: _____

Property Address: _____

I, _____, as owner of the above company, hold the Uptown Plain City Organization (UPCO), and its agents, harmless of any and all liability that may arise from the implementation of this project or the UPCO Business Improvement Grant / Façade Improvement Grant Program.

Signature: _____

Date: _____

BUSINESS OWNER CONSENT FORM (For Tenant Applicants)

UPCO BIG FIG Program Applicant: _____

Property Address: _____

Description of project if funds are used for an improvement that requires owner consent: _____

(Estimated) Project Start Date: _____

I, _____, as owner of the above property, do give my consent for this project to occur, holding the Uptown Plain City Organization (UPCO), and its agents, harmless of any and all liability that may arise from the implementation of this project or the UPCO Business Improvement Grant Program.

Signature: _____

Date: _____