

Ordinance No. 11-2021

AN ORDINANCE AMENDING THE VILLAGE OF PLAIN CITY CODIFIED ORDINANCE CHAPTER 135 ESTABLISHING A FISCAL OFFICER POSITION AND THE DUTIES OF THE FISCAL OFFICER PURSUANT TO THE MUNICIPAL CHARTER PASSAGE

WHEREAS, the Village of Plain City residents elected to have the Charter adopted at a Special Election on March 9, 2021, and

WHEREAS, the Village of Plain City Council is required to enact the legislation adopted within the Charter, and

WHEREAS, Chapter 135 of the Village of Plain City Code of Ordinances establishes the Fiscal Officer position and compensation, and powers and duties.

NOW THEREFORE BE IT ORDAINED by the Council of the Village of Plain City, Ohio, a majority of the members elected or appointed thereto concurring, as follows:

Section 1. Village Council hereby amends Village Codified Ordinance Chapter 135 as set forth and written as follows:

Chapter 135 Title amended to “Director of Finance”

Chapter 135.01 ESTABLISHED; DUTIES

(A) The Department of Finance shall be headed by the Director of Finance. The Director of Finance shall be appointed and removed by the Administrator, subject to the consent and approval of the Council. The Director of Finance shall serve as the financial advisor and fiscal officer to the Administrator and the Council and shall not hold any elective office of the Municipality or other public or private employment unless approved by a majority vote of the Council.

(B) The Director of Finance shall be qualified by training or experience to carry out the power, duties, and functions of the office. The Director of Finance need not be an elector or resident of the Municipality.

(C) The Director of Finance shall be the chief fiscal officer of the Municipality and shall perform the powers, duties, and functions now or hereafter given to City Auditors and Treasurers under the general laws of Ohio to the extent those laws are not in conflict with this Charter. The Director of Finance, in addition to the powers, duties and functions prescribed by this Charter, shall have other powers, duties and functions as required by legislation of the Council, or as directed by the Administrator. The Director of Finance shall hire, appoint, promote, suspend, remove, or otherwise

discipline any employee of the Department and shall keep the financial records of the Municipality, establish accounting systems, financial records and reports used by the offices, departments, divisions, boards and commissions of the Municipality; conduct internal audits upon the request of the Council; assist the Administrator in the preparation and submission of appropriation measures, estimates, budgets, and other financial matters; provide full and complete information concerning the financial affairs and financial status of the Municipality as required by the Administrator or the Council.

(D) In the event of a vacancy in the office of the Director of Finance, a successor shall be appointed by the Administrator, subject to the consent and approval of the Council. The Administrator shall designate a qualified person to serve as the Acting Director of Finance to carry out the powers, duties, and functions of the office in the case of the temporary absence or disability of the Director of Finance.

135.02 SERVICE FEE FOR DISHONORED CHECKS.

A service fee in a reasonable amount determined by the Finance Director shall be assessed against any person issuing or drawing a check or draft to the Village of Plain City, which check or draft is dishonored and payment upon which is refused by the issuer's or drawer's bank.

135.03 Previous Section 135.03 has been rescinded.

135.04 INVESTMENT AND DEPOSIT POLICY.

- (a) Council delegates responsibility for the investment program to the Director of Finance
- (b) Council hereby adopts the policy attached to Ordinance 27-18 as Exhibit A.

Section 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.

Section 3. All prior legislation, or any part thereof, which is/are inconsistent with this Ordinance are hereby repealed as to the inconsistent parts thereto.

Section 4. This Ordinance shall take effect on July 1, 2021.

Passed: June 14, 2021.

Attest: Renee Sonnett
Village Fiscal Officer

Jody Carney
Mayor

First reading: May 10, 2021. Vote: yea nay abstain

Second reading: May 24, 2021. Vote: yea nay abstain

Third reading: June 14, 2021. Vote: 6 yea 0 nay - abstain

Certificate of Publication

The undersigned, being Village Fiscal Officer of the Village of Plain City, hereby certifies that the foregoing was published by posting for 15 days as required by law and in accordance with Section 123.01 of the Codified Ordinances. The posting was done from 4-15-21, 2021 to 6-30-21, 2021 at the Village Officers at 800 Village Boulevard; ~~the Plain City Public Library located at 305 W. Main Street; the Middlefield Banking Company at 490 S Jefferson Ave; the Richwood Banking Co. located at 601 W. Main Street;~~ all being in the Village of Plain City, Ohio and the Village of Plain City Website at www.plain-city.com.

Date: June 15, 2021

Renee Sonnett
Village Fiscal Officer

