



RECORD OF REGULAR PROCEEDINGS
January 11, 2021
6:30 PM Via Videoconference

Mayor Carney called the meeting to order at 6:30 PM via Zoom followed by the Pledge of Allegiance.

Members present were Lauren Giaimo, Sherry Heineman, Shannon Pine, Frank Reed, John Rucker, and Michael Terry.

Village Staff present were Village Administrator Nathan Cahall, Fiscal Officer Renee Sonnett, Police Chief McKee, Solicitor Paul-Michael La Fayette, Zoning Official Taylor Brill, and Management Analyst Haley Lupton.

Also Present: Bryan Adams, Gary Smith, Mark Bennett, Kayleen Petrovia, Mary Rice, Joanie Barry.

The Council held a Moment of Silence in memory of Former Councilmember Jim Moore. Mayor Carney announced an upcoming memorial tree planting by the Village.

Ms. Giaimo motioned, seconded by Ms. Pine to approve the December 3, 2020 Council minutes as presented. Six yea votes.

Ms. Giaimo motioned, seconded by Ms. Pine to approve the December 14, 2020 Council minutes with corrections. Six yea votes.

Introduction of Haley Lupton, Management Analyst

Annual Reorganization: 2021 Appointments are as follows:

- Council President Pro Tem – J. Rucker, nominated by Ms. Pine, seconded by Ms. Giaimo
- Planning and Zoning Commission Council Representative – S. Pine
- Board of Zoning Appeals Council Representative – M. Terry
- Parks and Recreation Committee Council Representative – S. Heineman
- Personnel and Finance Committee Council Representative(s) – F. Reed, M. Terry
- CIP Committee Council Representative – L. Giaimo
- Charter Transition Committee Council Representative(s) - J. Carney, S. Pine, S. Heineman
- Design Review Board Council Representative – J. Rucker
- Council Rules Committee Appointments – L. Giaimo, F. Reed
- Fire District Council Representative – J. Rucker, Alternate: S. Pine

If there are two council representatives listed, both council representatives can attend the meetings and have input.

Mayor Carney noted that Mr. Rucker is in the second year of the Design Review Board and Mr. Terry's position on BZA will expire in November.

Mr. Terry asked some questions about the Mayor's role in committees. Mayor Carney is never a chair of a committee but can participate.

Mr. Reed noted that the Mayor and Administrator are required to attend the Personnel & Finance Committee meetings but are not considered part of the committee for purposes of voting, as of now. Mr. LaFayette noted that the mayor can attend if she wants but is not required to attend. Mr. LaFayette also noted the need to be careful of how many council members attend, due to public perception and sunshine laws.

The Charter Transition Commission makeup was discussed. It was decided that Mayor Carney will be a member of the Charter Commission, along with Ms. Pine and Ms. Heineman. Ms. Giaimo will be an alternate if needed. The

goal is to have two Charter Commission members join the Committee after the election in March. A Charter Transition Commission meeting will be set for February, on a weekday morning. The date will be set at the next Council meeting and meeting dates and times will be put on the Village website. Staff administration is currently working on a transition outline document.

The Personnel Appeals Board will be developed after the proposal is built, formalized and approved by Council. This Board will be quasi-judicial.

Ms. Giaimo motioned to accept Committee assignments; Ms. Heineman seconded the motion. Six yeas votes.

Visitors: none

Reports:

Mayor Carney

- Mayor Carney has reached out to businesses that will be affected by the parking lot renovation. The business owners are interested in meeting to discuss the plan. A date will be set soon.
- Working with Mr. Washington on the potential parking lot business at the Municipal Building. He would like a meeting with the Administration and the Mayor. Mr. Terry requested to be apart of the meeting.

Fiscal Officer, Renee Sonnett

- Ms. Sonnett is currently working a hybrid schedule at home and in the office.
- Year-end reports are in the works and will be distributed soon.

Police Chief McKee

- Discovery Channel will be in town on January 25 & 26 interviewing Officer Drake about the pursuit he was in last year. There will be a drone filming. Intersections will not be interfered with.
- Officer Rubio has finished field training. Officer Hogston has started his first phase of training.

Village Administrator, Nathan Cahall

- There was a small water main break on Villa Drive last week. The break occurred on a waterline that is scheduled to be replaced in the spring. The replacement project price may fall below bidding purchase requirements. The Ordinance should be presented at the next Council meeting.
- The Ordinance to authorize the bidding of the Uptown Parking Lot project should be presented in the next few weeks to Council.
- The Village is experiencing a delay with the pedestrian connector bridge at Darby Fields. The contractor is not providing an adequate response to address the delay and the village is trying to work through issues. If the contractor remains unresponsive, we may have to move to initiate liquidated damages.
- The Zoning Code rewrite kickoff meeting was held last week with Zoning Official Taylor Brill. Timelines for the rewrite were discussed and staff may need Council's input on public engagement.
- The Village received disappointing news regarding our OWPC application for the Noteman Road area improvements. OWPC did not approve the funding request. The OPWC application would have funded the repaving and water line replacement components of the project. The Village can still continue with the replacement and repair of the storm and sanitary sewer lines in the area, assuming OEPA loan funding is approved in the next two months, and circle back next year for OPWC funds again for the remainder of the work. The Village will also apply for the Small Government Set Aside, but funding is also not likely through this program. The storm and sanitary lines are the more important priorities and generally will stay out of pavement, thus eliminating costs for much in the way of re-work if things get split into more than one phase.
- There is a new vacancy in the Public Works staff. The position will be advertised later this week.

President Pro Tem Rucker

- Met with the Mayor last week and went over committees and goals for Council 2021.

Solicitor

- The Voter Information guide has been drafted, but one technical issue is still being worked through. A copy of the guide will be sent to Council.

Capital Improvements

- Ms. Giaimo is holding a joint meeting with Capital Improvements and Personnel & Finance on January 13 at 7 pm. Ms. Giaimo, Mr. Reed and Mr. Terry will all be participating in the meeting. Mayor Carney will be attending but not participating in decision making.

BZA

- Nothing to report.

Planning & Zoning, Ms. Pine

- The next scheduled meeting is January 20 if there are items to discuss.
- The first reading for the Run at Hofbauer Preserve Residential Development is scheduled for tonight. The public hearing will be set next month.

Parks & Recreation Committee

- Next meeting is scheduled for January 12 at 6:30pm.

Personnel & Finance, Mr. Reed

- The next meeting is scheduled for January 13 at 7pm. The agenda includes an Administrative walkthrough of budgeting, encumbering, etc. for government procurement.
- The committee will be covering 2021 Budget questions at the meeting and reviewing the newly acquired Capital Improvement projects.
- The committee will also start looking at the Police Department step increase. The first meeting will be informational, with decision making at future meetings.

Fire, Mr. Rucker

- The Fire Chief is passing along heartfelt thanks to Mr. Cahall and the Village Street Crew - job well done getting water restored during the water main break on a tough night.
- A check was dropped off for the new fire engine.
- Three new hires are working through their competencies.

Design Review Board, Mr. Rucker

- The next meeting is Wednesday, January 27 at 6:30pm.
 - Moving forward the meeting will be the last Wednesday of every month at 6:30pm.

Charter Transition Committee

- No updates as of now. This report will be held for future updates on the Government Transition.

Old Business:

Nothing to report.

New Business:

1st Reading Ordinance 01-2021, An Ordinance Rezoning 48.85 +/- Acres Located Along North Chillicothe Street (Parcels #1800180370000, #180018030090, and #1800011680000 as identified by the Union County Auditor’s Office) From Village of Plain City Community Business District (“B2”) to Planned Residential Development District (“PRD”) and Approving a Preliminary Development Plan for the Run at Hofbauer Preserve Residential Development

1st Reading Resolution 01-2021, A Resolution Authorizing the Village Administrator to Dispose of Village Property No Longer Needed for Public Use

Motion: Setting Public Hearing for Ordinance 01-2021 for February 22, 2021. Ms. Pine motioned, seconded by Ms. Giaimo. Six yea votes.

1st Reading Ordinance 02-2021, An Ordinance Authorizing the Donation of Abandoned Recreational Vehicle

Discussion Items:

2021 Council Goals

Mayor had sent out everything discussed during Council Work Session and asked for additional items of discussion, if needed. At the February work session meeting, long-term goals will be discussed. Mr. Terry would like to narrow down on specific goals and encourages everyone to think of S.M.A.R.T. (specific, measurable, attainable, relevant, and timely) goals to ensure the goals are achieved and can be measured. Mr. Reed suggests that goals be assigned to an Owner or a Committee to report and ensure progress is being made.

Short Term Goals:

1. Smooth Charter Transition and passage: (Should this be a smooth transaction of government plan depending on outcome of census and election?)
2. Full Committees with as many new members as possible
3. Strong/Healthy working relationship between council members and also staff/residents
4. Tangible progress to the downtown area on both the streetscapes and surrounding buildings
5. Branding
6. Wastewater upgrade and 208 Plan
7. Zoning Code Rewrite
8. Reconstruction of Gay St.

Long Term Goals:

1. 5-year action plan for implementing Comprehensive Plan and Parks Master Plan - Mr. Reed would like the development of an Action Plan moved to Short-Term goal since the Action Plan can be developed in 12 months.
2. Parkland Acquisition & Heritage Trail

Government Transition Planning

- Department heads and the Mayor met last Wednesday to discuss the potential Statutory and Charter changes.
- The Village Administrator and Solicitor are working on Government Change Outline documents.
- Mailing needs to go out soon - The Charter is going to the Printer this week. The printer has a two-week lag time, so residents should have it in mid-February. This is three weeks ahead of schedule.
- Mr. Terry asked about a potential resident education Town Hall. Should it be organized by Council or the Charter Council?
 - Mr. Lafayette let Council know the Charter Committee is having a discussion on Thursday and he will inquire if they have or can have an educational plan or if they think it is a good idea if Council takes the lead.
 - The communication must be educational only.
 - Mr. Reed suggested that language be added to the Village website for residents' Charter questions.

Committee Applications

The Committee Application for Justin Brammer was distributed by Mayor Carney. Mr. Brammer prefers to be on the Personnel and Finance Committee.

Mr. Reed motioned to approve Mr. Brammer's application and assignment to the Personnel and Finance Committee, Mr. Rucker seconded. Six yea votes.

Executive Session

Ms. Pine motioned to enter Executive Session, Ms. Giaimo seconded. Six yea votes at 7:39pm

Executive Session – Pursuant to Ohio Revised Code Section 121.22 G 3 – Conference with an attorney for the public body concerning disputes involving the public body that are subject to pending or imminent court action.

Executive Session – Pursuant to Ohio Revised Code Section 121.22 G 2 – To consider the purchase of property for public purposes, the sale of property at competitive bidding, or the sale or other disposition of unneeded, obsolete, or unfit-for-use property in accordance with section 505.10 of the Revised Code.

Ms. Heineman motioned to exit Executive Session, Ms. Pine seconded. Six yea votes at 8:05pm

Adjourned at 8:08 pm.

Minutes submitted by Haley Lupton, Management Analyst