



APPLICATION FOR MINOR SITE PLAN

PLANNING AND ZONING COMMISSION

Prior to issuance of a zoning permit for all developments other than single family residential and two-family residential developments, a site plan as defined herein shall be submitted to the Village of Plain City Zoning Inspector for review and approval.

"**Minor Site Plan**" means a plan for a development which does not qualify as a Major Site Plan by definition in 1140.03(c) or specific determination by the Zoning Inspector.

APPLICANT INFORMATION	
Applicant Name:	
Applicant Mailing Address:	
Phone:	Email:

OWNER INFORMATION (IF DIFFERENT THAN APPLICANT)	
Owner Name:	
Owner Mailing Address:	
Phone:	Email:

PROPERTY INFORMATION	
Address of Property:	
Parcel #:	Currently Zoned as/Use:

FOUR COPIES OF THIS APPLICATION AND REQUIRED MATERIALS MUST BE SUBMITTED TO THE ZONING INSPECTOR ALONG WITH THE REQUIRED FEES.

Submittal Requirements:

- (1) A survey showing boundary information, existing and proposed development, existing and proposed easements, rights-of-way, location of existing water bodies, streams, drainage ditches, stands of trees and trees with a caliper of more than six inches in diameter, and the location of utilities, including storm water drainage.
- (2) A sketch plan indicating buildings, service areas, parking, fencing, landscaping, and all required setbacks.

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- (3) All parking and loading areas shall be shown, including typical dimensions of parking stalls, aisles, and loading spaces.
- (4) All driveways and curb cuts shall be indicated, including major aisle ways and service routes. Pedestrian circulation shall also be indicated.
- (5) Handling of all waste and refuse materials shall be indicated.
- (6) Proposed landscaping shall be shown, as per the zoning code.
- (7) Signage may be required to be shown, as per the zoning code.
- (8) All exterior lighting shall be shown, including parking lot, pedestrian, and building accent lighting. Lighting intensity and installation height shall be indicated.
- (9) Exterior building design and surface treatments shall be indicated, including building material and color. Color and material samples shall also be made available for inspection.
- (10) Stormwater retention and detention areas.

I certify that the information contained in this application and its supplements is true and correct.

Applicant Signature _____

Date _____

FOR ZONING STAFF

Application #:

Check #:

Fees Paid:

Decision:

Comments:

Zoning Inspector Signature _____

Date _____